



Wedding Officiants & Event Management

Spring Haven Gardens Getaway Plus Elopement Contract

1 Spring Haven Court · Hendersonville, TN 37075 | Cell 615.305.2021 | Fax 615.346.0157 | Brandon@RichEvents.org | www.RichEvents.org/Spring-Haven

Rev. Brandon Rich, Rich Events

Requested Ceremony Date: Requested Arrival Time: (Subject to approval by Rich Events.)

Please complete the information below about the couple eloping.

Please select ___ Bride or ___ Groom
Name:
Email:
Cell Phone:
Address:
City: ST: Zip Code:

Please indicate your choices below with a check mark. Please complete this entire section.

Ceremony type: ___ Wedding ___ Renewal of Vows
Ceremony content: ___ Christian ___ Non-religious
Wedding Rings: ___ Yes ___ No

Note: Couple is responsible to bring a valid Tennessee Marriage License for weddings. Marriage Licenses from other states are not legal in TN. Visit NashvilleClerk.com for details on obtaining your Tennessee Marriage License. Visit RichEvents.org to see answers to other frequently asked questions.

Number of seated guests: (Limit is 16, including adults and children, + 2 standing attendants, one each side)
Upgrade Options: ___ Bose Speaker \$25. Client may pair a smartphone or tablet via Bluetooth to our Bose speaker and have a guest run the playlist
___ Decorative Certificate \$25. Customized decorative certificate of marriage or renewal. Check with Rev. Rich for details.
___ Hand-delivery of signed TN marriage license to the Davidson County Clerk \$25. Only available for Davidson County Clerk paperwork.
___ Robe & Stole \$25. Rev. Rich can wear his black ministerial robe and white stole. This must be selected at least 24 hours before ceremony.
___ Elopement Ceremony Samples \$50. Rev. Rich will provide extensive ceremony samples that go well beyond the standard elopement script.

Spring Haven Gardens Getaway Plus Elopement Guidelines

- 1. The fee is \$500.00 + any upgrades and must be paid in full upon booking, and is nonrefundable. Once the date/time has been approved, the client will receive an online invoice to pay the fee with credit or debit card. No check payments will be accepted. The total amount of time in the booking is up to 60 minutes and the total amount of seated guests is 16 in addition to the couple getting married. The couple may also have one standing attendant on each side, in addition to the 16 seated guests. The ceremony will be conducted outside in the garden, weather permitting. The interior parlor is available in the event of inclement weather. This package allows for one venue preview or planning meeting, which must be scheduled in advance with Rich Events.
2. Rich Events provides a standard Christian non-religious wedding or renewal of vows ceremony, officiated by Rev. Brandon Rich of Rich Events. Couples are welcome to bring personally-written vows which can be incorporated into the standard Christian or nonreligious ceremony, otherwise standard vows will be provided. Getaway Plus Elopements may have music. The clients may pair a device via Bluetooth to the Rich Events Bose speaker, as long as they have someone to manage their playlist. The client must request the Bose speaker at least 24 hours before the ceremony. The client may bring a guitarist or violinist for live music. Clients are not permitted to bring their own officiant, coordinator or professional photographer. Client decoration is not allowed. The ceremony will begin 5 to 10 minutes after the approved arrival time listed in the contract.
3. Bookings are available on weekdays and on limited weekends, based on availability of the venue, officiant and photography team. Rich Events and our approved photographers must have staff available, so please check with Rich Events for availability before booking. No walk-ins allowed.
4. The couple and any guests should arrive together, dressed and ready for the ceremony. Brides/grooms may choose to change clothes at Spring Haven, but hair and makeup must be done before arrival at Spring Haven. If the couple chooses to dress at Spring Haven, arrive separately, and/or have a first look photo, these options will reduce the amount of time for other staged photos and for the ceremony itself. Couples who bring a child 6 years old or younger must bring another adult (other than the couple) to supervise the child. Alcohol, reception food/beverages and tobacco are not allowed. The couple and guests will need to leave immediately at the end booking. No one is permitted arrive before the approved contract time, or to stay on Spring Haven property beyond the 60 minutes of the booking, including the couple, guests and photographers. Please plan your time wisely as you have a maximum of 60 minutes on property.
5. Clients and guests must arrive precisely at the approved time on their contract. Ceremonies will not be delayed or extended due to late arrivals. It is the couple's responsibility to ensure that all parties arrive and depart on time. The client risks forfeiting all or part of the booking if the group does not arrive in a timely manner. Bookings may be rescheduled to a new available date that is no more than 365 days beyond the original booking date, otherwise the booking is forfeited. The client must notify Rich Events at least 24 hours before a scheduled booking to be eligible for rescheduling, otherwise the booking is forfeited with no refund provided. Rich Events reserves the right to cancel or reschedule a booking due to winter or other weather conditions, a pandemic, or other extraordinary situation that would make it impossible or unsafe to proceed. No refunds are ever provided. It is crucial that arrival and departure is in accordance with the approved booking.
6. Professional photography/videography is restricted to Rich Events' approved photographers. No other professional photographers/videographers are allowed. The cost of photo/video is separate from the Rich Events fee and is collected by our photographer. Contact our photographer for availability & cost information. All time on Spring Haven property must be scheduled, paid for and supervised by Rich Events, therefore any photo package must match venue package. Clients, guests and photographers may not continue photos at Spring Haven after the booking ends.
7. Rich Events manages elopements at Spring Haven and Rev. Brandon Rich will enforce all Rich Events/Spring Haven rules and regulations. Violation of Spring Haven Getaway Plus Elopement Contract guidelines may result in cancellation of the booking without refund. Any exceptions to the rules of this contract must be discussed with Rich Events prior to booking and may only be approved by Rich Events at the discretion of Rev. Brandon Rich. Signature below indicates acceptance of all terms and conditions of the Spring Haven Getaway Plus Elopement Contract. The provisions of this contract are applicable through December 31, 2022.

Client Signature Date of Signature

Bride, Groom or other responsible party