



Wedding Officiants & Event Management

Skinner Chapel Just Married Elopement Contract

Skinner Chapel at Scarritt Bennett Center, Fondren Hall 1st Floor: 1031 18th Avenue South · Nashville, TN 37212 · Scarritt Bennett Center, Parking Lot A
Business Cell 615.305.2021 | Fax: 615.346.0157 | Web: www.RichEvents.org/skinner-chapel | Email: brandon@richevents.org
Rev. Brandon Rich, Owner/Director of Weddings & Rentals of Rich Events

Ceremony Date: Arrival Time: (Date and time subject to approval by Rich Events.)

Please complete the information below about the couple eloping.

Please select Bride or Groom
Name:
Email:
Cell Phone:
Address:
City: ST: Zip Code:

Please indicate your choices below with a check mark.

Preferred ceremony type: Wedding Renewal of Vows
Preferred ceremony content: Christian Non-religious
Exchanging wedding rings: Yes No

Note: Couple is responsible to bring a valid Tennessee marriage license for weddings. Marriage Licenses from other states are not legal in TN. Visit NashvilleClerk.com for details on obtaining your Tennessee Marriage License. Visit RichEvents.org to see answers to other frequently asked questions.

Planned number of guests: (Limit is 8, including adults and children)
Upgrade Options: Decorative Floral \$50. Three artificial floral arrangements including one on the altar and two smaller arrangements at the side window.
Candelabras \$50. Two candelabras total, two on each side of the altar table. Electric candles provided.
Decorative Certificate \$25. Customized decorate certificate of marriage or renewal. Check with Rev. Rich for details.
Hand-delivery of signed TN marriage license to the Davidson County Clerk \$25. Only available for Davidson County Clerk paperwork.
Robe & Stole \$25. Rev. Rich can wear his black ministerial robe and white stole. This must be selected at least 24 hours before ceremony.

Terms and Conditions of the Rich Events Skinner Chapel Just Married Elopement

- 1. The fee is \$200.00 + any upgrades and must be paid in full upon booking and is nonrefundable. Once the date and time have been approved by Rich Events, the client will be issued an invoice to pay the fee with credit card or debit card online. No check payments will be accepted. The total time is up to 15 minutes and the total number of guests is 8 in addition to the couple, for a total of 10. Ceremony is inside the chapel by the altar. No venue previews or planning meetings.
2. Rich Events provides a standard Christian or non-religious wedding or renewal of vows ceremony, officiated by Rev. Brandon Rich. Just Married Elopements are not allowed music. Clients are not permitted to bring their own officiant, professional photographer or their own decorations.
3. Bookings are available by appointment only, no more than 60 days in advance. Please check with Rich Events for availability before booking. No walk-ins allowed.
4. The couple and any guests must arrive together, dressed and ready for the ceremony. No separate entrances or first-look photographs. The couple and guests are not permitted to change into or out of their wedding attire at Scarritt Bennett Center. Couples who bring a child 6 years old or younger must bring another adult (other than the couple) to supervise the child during the ceremony and photography. Alcohol and tobacco are not allowed. The couple and guests will need to leave immediately at the end of booking. No one is permitted to stay at Scarritt Bennett Center beyond the 15 minutes of the booking. If the couple and guests arrive early, and Rev. Rich is able to allow early entry, the booking will end early. The total time allowed is up to 15 minutes from entrance to exit, with the ceremony itself taking approximately 5 minutes. If the couple brings personally-written vows, other sections of the ceremony may need to be abbreviated and/or time for photos may be abbreviated.
5. Clients and guests must arrive precisely at the approved time on their contract. Ceremonies will not be delayed or extended due to late arrivals. It is the couple's responsibility to ensure that all parties arrive and depart in accordance with their scheduled booking. The client risks forfeiting all or part of the booking if the group does not arrive in a timely manner. Bookings may be rescheduled to a new available date that is no more than 365 days beyond the original booking date, otherwise the booking is forfeited. The client must notify Rich Events at least 24 hours before a scheduled booking to be eligible for rescheduling, otherwise the booking is forfeited with no refund provided. Rich Events reserves the right to cancel or reschedule a booking due to winter weather or other conditions that would make it impossible or unsafe to proceed. No refunds are ever provided. It is crucial that arrival and departure is in accordance with the approved booking.
6. Professional photography/videography is restricted to our approved photographers. No other professional photographers/videographers are allowed. The cost of photo/video is separate from the venue package fee and is collected by the approved photographer. Contact our photographer for cost and availability. All time on Scarritt Bennett Property must be scheduled, paid for and supervised by Rich Events, therefore any photo package must match venue package. Clients, guests and photographers may not continue photos at Scarritt Bennett after the approved package time concludes: no exceptions. Ceremony photos and staged photos for this package are only taken inside the chapel. Outdoor photos are only taken with the larger packages, starting with the Getaway Elopement.
7. Rich Events manages elopements at Skinner Chapel and Rev. Brandon Rich will enforce all Rich Events/Scarritt Bennett Center rules and regulations. Violation of Just Married Elopement Contract guidelines may result in cancellation of the booking without refund. Signature below indicates acceptance of all terms and conditions of the Skinner Chapel Just Married Elopement Contract. The provisions of this contract are applicable through December 31, 2022. Upon acceptance of this contract, Rich Events will issue an online invoice to collect the fee.

Client Signature Date
(Bride, Groom or other responsible party)